



200 Queen Anne Court | San Antonio, Texas 78209 | (210) 829-5592

BOARD APPLICATION

Expectations of Board Members

Being selected by your peers to serve on the Board of Directors is both an honor and a tribute to you as a respected leader in your profession. Membership on the board also carries with it a broad range of responsibilities. The following will give you insight into involvement and service on the Board, should you be selected to serve. Board members are expected to:

- Exemplify the highest standards of professional ethics, volunteerism, and commitment to Inspire Community Fine Art Center [Inspire].
- Disclose any potential conflict of interest, or appearance of a conflict.
- Take an active role in activities and fulfill committee assignments.
- Engage, participate and contribute to discussions and debates, volunteering for special assignments and task forces as needed.
- Provide strategic thinking on the mission, goals and strategic framework. Board members must avoid private agendas not be overly consumed or focused on administrative procedures, tactical or operational details.
- Attend meetings. The board will meet on a regular basis. The expectation is that directors take an active interest and a commitment to the mission beyond meeting attendance.
- Commit to assisting with fundraising endeavors.

APPLICATION FOR INSPIRE BOARD OF DIRECTORS

Name: _____ Date: _____

Mailing Address: _____

Preferred Phone Number: _____

Alternate Number: _____

E-mail Address: _____

Please explain why you want to be on the Inspire board: _____

If you are presently employed, what is your type of work? _____

If applicable, who were you referred by? _____

How do you know the person that referred you? _____

Do you have personal experience or knowledge related to any of the following? Select all that apply.

- | | |
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| <input type="checkbox"/> Research/ Instruction | <input type="checkbox"/> Facilities/Lawn Maintenance |
| <input type="checkbox"/> Financial Management/ Non-profit Accounting or Bookkeeping | |
| <input type="checkbox"/> Legal Oversight (nonprofit regulations, employment laws, family law, insurance/liability) | |
| <input type="checkbox"/> Governance | <input type="checkbox"/> Membership Development |
| <input type="checkbox"/> Corporate Sponsorship | <input type="checkbox"/> Special Events Planning |
| <input type="checkbox"/> Government Grants (local, state, federal) | <input type="checkbox"/> Grant-Writing |
| <input type="checkbox"/> Planned Giving (Wills, insurance plans or pensions) | |
| <input type="checkbox"/> Grass roots funding | <input type="checkbox"/> Group/meeting Facilitation |
| <input type="checkbox"/> Database Management, IT | <input type="checkbox"/> Program Development & Evaluation |
| <input type="checkbox"/> Outreach/Social Networking | <input type="checkbox"/> Recruitment, Leadership, Team Dev. |
| <input type="checkbox"/> Supervision/Evaluation | <input type="checkbox"/> Volunteer or Project Management |
| <input type="checkbox"/> Website Development | <input type="checkbox"/> Public Policy Dev. & Strategy |
| <input type="checkbox"/> Media/ Public Relations/ Promotion | <input type="checkbox"/> Marketing, Advertising |
| <input type="checkbox"/> Auditing | <input type="checkbox"/> Computer/Telecommunications |
| <input type="checkbox"/> Printing/Graphic Design | <input type="checkbox"/> Public Speaking |

Please describe relevant governance skills and/or organizational development experience you would bring to the INSPIRE board. (For example, legal & fiscal oversight, group facilitation, program oversight and evaluation, non-profit accounting & financial management, strategic planning, public speaking, research, leadership & organizing, public relations, marketing, HR, fundraising, media communications, and e-communications)

Please describe what personal experience or knowledge you have of INSPIRE COMMUNITY FINE ART CENTER.

Please describe your fundraising experience, include strengths, challenges, and interest. (i.e. do you have experience or expertise in any of the following: bake sales/garage sales, letter writing and individual asks, soliciting in-kind goods and services, foundation relations, corporate sponsorship, endowments, event planning, grant writing, planned giving)

Please list and describe your current and previous volunteer and board experience. If you have served on a board of directors before, which one(s) and in what capacity?

Please tell us about your additional hobbies or interests.

Is there a specific committee or type of project you prefer to work on with INSPIRE FINE ART CENTER? Current committees include: Finance, Fundraising, Board Development, HR, Marketing.

What is your birthday? Day _____ Month: _____

Thank you for your interest!

Please email, fax, or send your application to **Inspire Community Fine Art Center**

200 Queen Anne Ct, San Antonio Texas 78209

Phone: 210-829-5592

Fax: 210-829-5063

Email: frontdesk@inspirefineartcenter.org